

**BULL SHOALS CITY COUNCIL MEETING**  
**February 26, 2015**

The Bull Shoals City Council met in regular session on Thursday, February 26, 2015 at 6:00 pm in the municipal building. On roll call, Marty Nickels was absent but all other Council Members were present as were the Mayor and Recorder/Treasurer.

**Minutes:**

Phil Friese made the motion, seconded by Hank Hudson to pass the January 19, 2015 special meeting, January 23, 2015 special meeting, and January 29, 2015 regular meeting minutes as published. The motion passed unanimously. The motion passed unanimously. (Copies are available in the Recorder/Treasurer's office.)

**Treasurer's Report:**

The Treasurer's Report for the 1<sup>st</sup> Quarter of 2013 was read. Phil Friese made the motion, seconded by Anna Harper to pass the Treasurer's Report for 1<sup>st</sup> Quarter of 2013. Motion passed unanimously. (Copies are available in the Recorder/Treasurer's office.)

**Department Reports:**

Police Department – Presented by Mike Trammell  
Fire Department Report - Presented by Brent Mitchell  
Public Works Department Report – Presented by Kimberly Williams

Alan Graley made the motion, seconded by Daryl Lindman to pass the department reports. The motion passed unanimously. (Copies are available in the Recorder/Treasurer's office.)

**Program Reports:**

TeleCare Report – N/A

**Commission Reports:**

Planning/Zoning Report – Mayor Hotchkiss discussed problems in January 2015 regarding planning & zoning commission appointments. Mayor Hotchkiss announced re-appointment for Bob Harper and Gary Timmerman were not needed because their appointments run through 2016. Mayor Hotchkiss requested a motion for the re-appointment of Denise Simkins, Gary Heimback, and David Nixon to the Planning & Zoning Commission. Phil Friese made the motion, seconded by Anna Harper. The motion passed unanimously.

Phil Friese questioned the \$100.00 per month payment to Carol Short for Planning & Zoning projects she worked on in 2013 and 2014. Anna Harper made the comment that she recalled that payment to Carol Short would be for Grant Writing.

The Planning & Zoning Budget request was then presented, but was tabled to the next workshop.

David Nixon enquired of the location of the Planning & Zoning documents. It was announced that the documents are located in the back closet in the council chambers.

**Committee Reports:**

Mayor Hotchkiss announced the addition of Jim Chorba to the Wastewater Sewer Committee and the addition of David Nixon to the Economic Development Committee.

**Old Business:**

- **Scanning Project -**

After brief discussion, it was decided that each council member would meet with Tim Prevost for a brief training on how the scanning program works and would discuss the scanning project further at the next workshop.

**New Business:**

- **Grants –**

It was announced that the \$100,000.00 archery grant that the City of Bull Shoals applied for was not awarded to us.

- **Sign Machine –**

There was discussion on the cost effectiveness of purchasing a sign machine to make street signs, decals, and banners ourselves vs. having them made. Sergeant Mike Tramell discussed the overall costs and how to use the machine. His knowledge is from being a previous owner of a sign shop in Harrison. The pricing gathered to purchase the machine and its supplies are:

- Sign machine - \$995.00 - \$1,100.00
- 10 yds materials - \$154.00
- Reflective lettering - \$6.91
- Non-reflective lettering - \$2.54
- Stop signs - \$5.15
- Reflective materials - \$18.00

After discussion and the decision made that making our own signs would be more cost effective, Phil Friese made the motion, seconded by Anna Harper to purchase the sign machine and the necessary materials for the Street Department to make the various street signs and banners.

**Old Business:**

- **Park Grant –**

Mayor Hotchkiss announced meeting with the Grant Writer, Cassie Elliott and the Engineering Co, ESI. It was determined that Public Works are getting information together for the plans on the bathrooms at Point Return.

- **Dam Site Park –**

Phil Friese gave the status of a letter recently drafted up and ready to go. Mayor Hotchkiss has it and will be signing it in order to mail it off to continue the process.

- **Purchase of City of Lakeview Dodge Durango Police Vehicle –**

Mayor Hotchkiss requested a commitment from the council to the City of Lakeview that the City of Bull Shoals will purchase the City of Lakeview's Dodge Durango police vehicle. Alan Graley made the motion, seconded by Anna Harper. The motion passed unanimously.

- **Pay Raises for Police Department –**

Mayor Hotchkiss requested a pay increase for Sergeant Mike Tramell for his recent promotion in the amount of \$1,200.00 per year.

Mayor Hotchkiss also requested a pay increase from \$11.00 per hour to \$14.00 per hour for our part-time officer Jim Kuchenbecker. He stated that Officer Kuchenbecker would not exceed 24 hours of work per week. Phil Friese made the motion, seconded by Alan Graley to grant both pay increases. The motion passed unanimously.

- **Hiring of Sewer Department Employee –**

Mayor Hotchkiss requested the re-hiring of former employee, Doug Brown to the Sewer Department. Mayor Hotchkiss stated to the council that Mr. Brown was a previous employee of 20 years and requested that Mr. Brown returns at a rate of pay of \$15.70 per hour. This was the pay Mr. Brown made at the time he left the City of Bull Shoals. Hank Hudson made the motion, seconded by Anna Harper. The motion passed unanimously.

- **Executive Session –**

Mayor Hotchkiss requested an executive session to discuss an employee personnel issue. Phil Friese made the motion, seconded by Anna Harper. The motion passed unanimously and the council and mayor went into executive session at 7:23 pm.

At 7:35 pm the council and mayor returned from executive session. It was announced that the mayor could handle the employee personnel issue as he sees fit. No vote was needed from this decision.

- **Mayor's Comments –**

Mayor Hotchkiss announced the RFQ's list could be acquired by the mayor himself.

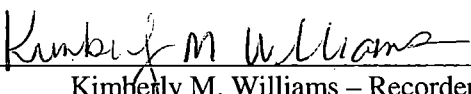
Mayor Hotchkiss announced the new procedure for late water/sewer billing notices would now be by call notification only. Late notices by mail have been discontinued.

Mayor Hotchkiss announced the possibility of purchasing the sign property at the triangle. He announced there would be discussion of this at the next workshop.

- **Citizens Comments – N/A**

Phil Friese made the motion, seconded by Hank Hudson that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 7:50 p.m.

Approved:   
David R. Hotchkiss – Mayor

Attested:   
Kimberly M. Williams – Recorder/Treasurer